

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

NSJWCD District Office, 498 E Kettleman Lane, Lodi CA

Monday January 6, 2020

SPECIAL MEETING MINUTES

- 1. Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:00 pm. A motion for the acceptance of the Agenda for the meeting of January 6, 2020, made by Director Wilber, second by Vice President Flinn. Motion passed unanimously. 5/0/0.

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
Daniel de Graaf – District Engineer
Deputy Secretary Shasta Burns

- 2. Correspondence/Announcements-** President Valente announced that our General Counsel, Jennifer Spaletta has received the Lodi Chamber of Commerce award or Agri Business Woman of the year. This award will be received at the Chamber of Commerce dinner held at Wine & Roses. Treasurer Starr reported the FPPC fillable Form 700 is not available online yet.

- 3. Action Items**

Note: Votes recorded as: For/Against/Abstention (name)

- A.** Review Status of South Pump Station Phase 2A construction contract and authorize progress payments – General Counsel Spaletta reviewed a spreadsheet that explained a Summary of Changes to the total project. These changes included an electrical scope with Sierra Controls and Tesco through Phase 2B. A recommendation for a face to face meeting to discuss the completion of 2B and its details. A motion to move forward with recommended change orders subject to District Engineer and President Valente’s approval within 10%-total dollar amount of the Change Order submitted to the District made by Treasurer Starr, second by Secretary Simpson. Motion passed unanimously 5/0/0.
- B.** Review Proposal for South Pump Station Phase 2B – Action item discussed in 3A above.
- C.** Request for Proposals for Brandt/Tretheway Valve Project – District Engineer has reviewed the District’s Bid Package. General Counsel reviewed changes. A motion to authorize District Engineer and General Counsel to solicit RFP by February 7, 2020, and to sole source Sierra Controls, made by Vice President Flinn, second by Treasurer Starr, motion passed 5/0/0.
- D.** New Lands to add to Improvement District No. 3A – General Counsel reviewed interested parties for Improvement District No. 3A. District Engineer will make an appointment to meet with interested parties to assess the feasibility in joining Improvement District No. 3A.
- E.** Proposal for formation of Improvement District No. 3A – Discussion regarding the

laterals off the main system. District involvement and how the District would potentially control these laterals with landowners taking water.

4. **Closed Session** – The Board moved in to Closed Session at 3:44 pm on January 6, 2020. The meeting returned to open session at 3:45 pm. There was no reportable action.
5. **Director and Staff Reports**
 - A. President’s Report – No report at this time
 - B. General Counsel Spaletta – No report at this time
 - C. District Manager/Engineer – No report at this time
 - D. Committee Reports – No report at this time
 - E. Other – No report at this time
6. **Public Comment** – No public comment at this time
7. **Adjournment** - Motion to adjourn the NSJWCD Special Meeting by Vice President Flinn, second by Treasurer Starr, motion passed 5/0/0. Meeting adjourned 3:46 pm.

**** The next regular scheduled Board Meeting January 27, 2020, at the Lodi Library Community Room 2:00 PM - 4:00 PM****

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of January 6, 2020.

Respectfully submitted:

Shasta Burns, Deputy Secretary