

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Teleconference Meeting for the Public

Farmers & Merchants Bank
121 W. Pine Street, Lodi CA

Monday October 26, 2020

REGULAR MEETING MINUTES

**CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19**

1. **Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:02 pm. A motion for the acceptance of the Agenda for the meeting on September 24, 2020, made by Director Wilber, second by Vice President Flinn. Motion passed unanimously 5/0/0.

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
Daniel de Graaf – District Engineer - Absent
Deputy Secretary Shasta Burns

2. **Correspondence/Announcements-** Land use applications from the county were reviewed by President Valente. Secretary Simpson reviewed a request from Sustainable Conservation for a NSJWCD Board member to participate in a panel discussion on Groundwater recharge. Vice President Flinn is interested and will contact Sustainable Conservation.
3. **Action Items** Note: Votes recorded as: For/Against/Abstention (name)
 - A. Approval of the Minutes of the Special Meeting on September 28, 2020, and the Regular Board Meeting Minutes for September 24, 2020 – A motion to review and approve the Minutes of the Regular Meeting and Special Meeting Minutes made by Vice President Flinn, second by Director Wilber. Motion passed unanimously 5/0/0.
 - B. Financial Matters
 - a. Receive and File NSJWCD Monthly Treasurer's Report– Monthly Treasurer's Report in the board meeting packet was reviewed. A motion to review and approve NSJWCD Monthly Treasurer's report for the month of October and a warrant approval for \$50,000.00 into the General NSJ Trustee Account, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 5/0/0.
 - b. Receive and File TLID #1 Monthly Treasurer's Report – Reviewed Monthly Treasurer's Report. A motion to review and approve the TLID #1 Monthly Treasurer's Report, made by Secretary Simpson second by Director Wilber. Motion passed unanimously 5/0/0.

- c. Receive and File ID #3 Monthly Treasurer's Report – Reviewed Monthly Treasurer's report. A motion to review and approve the ID #3 Monthly Treasurer's Report made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 5/0/0.
 - d. Consero Contract Task Allocation Amendment – Petrea from Consero Solutions briefed the Board on memo included in the board meeting packet and to approve transfer \$2000 and Board consensus is to approve \$2,000 fund transfer from Task 2 – Assistance with WaterSMART Drought Resiliency grant program application in Consero Solutions' contract to Task 6 – Identification and Evaluation of Funding Opportunities.
- C. Review Water Supply Conditions and Operations –** General Counsel Spaletta reviewed memo in the Board Meeting packet. Water year 2020 ended and water year 2021 has started. She explained where reservoir storage currently stands and projected fishery flows.
- D. South System Projects -**
- a. Pump Station Project Status Report – President Valente reviewed the possibility of running the project on Friday. Signs for the projects are in and will be installed.
 - b. Brandt/Tretheway Project – President Valente reviewed status.
 - c. East Side Ditch Project – Reviewed in Status report.
 - d. Dream/Pixley Pipeline –
 - i. General Counsel reviewed that the project is moving along. Weekly team meetings with EBMUD, Moore Biological, Daniel deGraaf, and Arnaudo Construction are being held via phone to keep the project moving on schedule. Permits are being worked on at this time, and easement details with landowners are being done at this time.
 - ii. SID3A Proposal for Pixley Lateral – General Counsel reviewed the details of project, and is working on the details to bring back for Board approval with landowners.
 - iii. Decision regarding accounting method – General Counsel reviewed possibility to open a separate checking account for auditing purposes of the project. Recommendation to transfer the reimbursements from EBMUD from the General NSJWCD account and to transfer a buffer amount of \$10,000. A motion to approve opening additional DREAM checking account including recent reimbursement check from EBMUD for \$130,000 and an additional \$10,000 from the NSJWCD General Checking account as a buffer that will be reimbursed when more funding becomes available made by Treasurer Starr, second by Director Wilber. Motion passed unanimously 5/0/0
 - e. Watersmart Grants – No updates at this time.
 - f. Improvement District No.3 Updates – More information at the November Board meeting.
- E. Pump Station Maintenance Report –**
- a. North Pump Clean-up – Secretary Simpson reviewed two bids received for clean-up and the additional permitting required and costs. General Counsel will review documents and prepare a contract.
 - b. Regular Weed Control – Stockton East Water District will be spraying weeds for NSJWCD, but will wait until after there is some rainfall.
 - c. Signage – Secretary Simpson showed the Board signs that were made for the South pump station and main distribution box at Brandt and Tretheway.

- F. Sustainable Groundwater Management Act -
 - a. Prop 68 SGMA Implementation Grant – Round 1
 - i. Consider approval of application for South System components Project and/or North System Project – General Counsel reviewed the Groundwater Authority is in charge of possible project for grant funding, and will be picking projects to include for Round 1 funding. Submittal of grant application for funding have been submitted with 2 possible projects. GWA supported grant applications for the districts subbasin for the possibility of funding both projects. A motion to give General Counsel direction to rough-out a grant application for the North System of the District, and recommendation to engage North System Landowners to participate made by Treasurer Starr, second by Vice President Flinn. Motion passed unanimously 5/0/0.
 - ii. Provide Staff Direction for Outreach to North System Landowners - A letter will be drafted to send to Landowners for input on the project, and Directors will ask landowners for letters of support for the grant application.
- G. Discuss Strategic Plan Process/Public Outreach – No further updates at this time. Efforts to meet in person to present will take place when social distancing lifts.
- H. Landowner communications – Board Members will review draft letter.
- I. Discussion of Revised Board Policy Manual – Will be brought back for suggestions at the December Board Meeting.
- J. Discussion of Board Planning Calendar – Vice President Flinn reviewed the need for a basic Board Calendar for due dates, meetings, trainings and responsibilities.

4. Director and Staff Reports

- A. President’s Report – President Valente received Cal F&W permit documents and sent to General Counsel Spaletta for review.
- B. General Counsel Spaletta – Contracts are being completed for SGMA and monitoring wells and obligations.
- C. District Manager/Engineer – No report at this time
- D. Committee Reports – No report at this time
- E. Other – No reports at this time.

5. Public Comment – No public comments at this time.

6. Closed Session – The Board ended the Regular Meeting teleconference call and moved into closed session at 3:20 PM on October 26, 2020. Board members called into the Closed Session on a second, separate teleconference call. The Closed Session conference call ended at 3:39 PM. The regular teleconference call was re-opened, and report on action taken. There was no reportable action at this time.

7. Adjournment - Motion to adjourn the NSJWCD Regular Meeting by Vice President Flinn, second by Secretary Simpson. Meeting adjourned 3:40 PM. Motion passed 5/0/0.

The next regular scheduled Board Meeting November 30, 2020, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of October 26, 2020.

Respectfully submitted:

Shasta Burns, Deputy Secretary