

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Grape Festival Grounds – Barrel Room
413 E. Lockeford Street, Lodi CA
Zoom - Teleconference Meeting

Tuesday, December 21, 2021

REGULAR MEETING MINUTES

**CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19**

1. **Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:09 pm. A motion for the acceptance of the Agenda for the meeting on December 21, 2021, made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 5/0/0.

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
Daniel de Graaf – District Engineer
Deputy Secretary Shasta Burns

2. **Correspondence/Announcements-** Landowner communications and water contractors mail reviewed. Daniel de Graaf announced that he resigned from Provost & Prichard and started his own firm. He expressed interest in continuing work with the District.
3. **Action Items** Note: Votes recorded as: For/Against/Abstention (name)
 - A. Approval of the Minutes of the November 29, 2021 Regular Scheduled Board meeting – A motion to review and approve the Minutes of the November 29, 2021 Regular Board Meeting made by Director Wilber, second by Vice President Flinn. Motion passed 5/0/0.
 - B. Financial Matters
 - a. Receive and File NSJWCD Monthly Treasurer's Report– Reviewed Monthly Treasurer's Report in the Board meeting packet. A motion to receive and file the NSJWCD Monthly Treasurers Report, made by Vice President Flinn, second by Secretary Simpson. Motion passed 5/0/0.
 - b. Receive and File TLID #1 Monthly Treasurer's Report – Reviewed Monthly Treasurer's Report. A motion to receive and file the TLID #1 Monthly Treasurer's Report made by Secretary Simpson, second by Vice President Flinn. Motion passed 5/0/0.
 - c. Receive and File ID #3 Monthly Treasurer's Report – Reviewed Monthly Treasurer's report. A motion to receive and file the ID #3 Monthly Treasurer's Report by Secretary Simpson, second by Vice President Flinn. Motion passed 5/0/0.

d. ID#3 Assessment Billing Review- General Counsel reviewed attachment 7 & 8 in the Board meeting packet and reviewed landowner's requests to be removed from ID3. Staff recommendation to allow 4 parcels totaling approximately 40 acres to be removed from ID3 because providing water to small and/or remote parcels is too costly and unlikely. A motion to move forward with staff recommendation to allow removal of the 4 parcels from ID3 and discuss a potential refund at the next scheduled meeting, made by Vice President Flinn, second by Secretary Simpson. Motion passed 5/0/0

e. ID#3A Assessment Billing Review – General Counsel reviewed ID#3A billing. Due to a potential conflict of interest, President Joe Valente left the meeting. General Counsel Spaletta reviewed billing cycle and cost subject to future true up to previously years fees. A motion to approve ID#3A billing, made by Treasurer Starr, second by Director Wilber. Motion passed 4/0/1. President Valente was not present in the room during discussion or the vote and returned after the vote.

C. Review Water Supply Conditions and Operations – EBMUD update.

1. Curtailment Order and Compliance – General Counsel Spaletta reviewed the Curtailment Order and Compliance as required by the State Board. NSJWCD is not curtailed at this time and Spaletta will continue to watch status. Drought order monthly reporting has been formatted and is up to date at this time.

2. Tracy Lake Operations – Daniel de Graaf reported the Tracy Lake pump ran for approximately 72 hours. Data logging capabilities of the TESCO system are still unknown and not functioning at this time. Data logging is a priority to address before the next scheduled Board meeting. The Board gave direction to contact Sierra Controls for a cost estimate to get the data logging system running by the next Board meeting.

3. South System Operations – Daniel de Graaf gave the Board a brief demonstration of the remote operating system. He reviewed the landowner meetings that were held to discuss the south system pipeline and improvement districts. As landowners decide to join the new ID, de Graaf will utilize their specific property needs to refine the final design of the south system improvements. There was a brief discussion of replacing the broken valve at the east end of the pipeline from the Brandt Rd box to Bear Creek. De Graaf believes a check valve is needed to limit direction of water flow. A formal bid from ISI to repair the fish screen is expected any day. The preliminary estimate is \$15,000. Repairs to the fish screen are critical and need to be completed ASAP. This will allow the District to use winter runoff to calibrate the flow meters, test valves and do groundwater recharge. A motion to authorize President Valente to approve repairs following receipt of the bid, not to exceed \$16,000, made by Secretary Simpson, second by Treasurer Starr. Motion passed 5/0/0

4. Cal Fed Operations – No further action has been taken.

D. South System Projects

1. South Pump Station Project – Status Report from Daniel de Graaf given above in Water Supply Conditions and Operations.

2. Brandt/Tretheway Project –Sierra Controls completed programming of the remote control for gates. Once they are able to calibrate the flow meters with water flowing, they will install the programming to run auto control based on flow rate.

3. Dream/Pixley Pipeline – Installation of the Pipeline from Pixley Slough to Bear Creek has been completed. Installation of the filter station slab is complete, and

the filter station is coming together. Installation of the Mosher Slough Crossing has been completed. Installation of the Pipeline from Bear Creek to the EBMUD right of way has been completed. Installation of the air vents and valves for turnouts in the process of being completed. Installation of the temporary Bear Creek Crossing or the permanent Bear Creek Crossing is on hold until further notice from the permitting agencies.

4. Next RFP for South Distribution System – (Prop 1 Grant Project) – General Counsel and Engineer Daniel de Graaf gave a report.

a. Outreach to Handel Manor lateral landowners – Landowner meetings were held. Landowner conversations were reviewed, the next steps to get cost estimates and to sit down with landowners again in the near future. Request for proposal needs to be sent out, but commitment from landowners needed before anything can continue.

E. Grant Activity

1. CA Prop 1 Grant Project – Ongoing at this time and going well.

a. Engineer Review of status of next RFP – See discussion above.

2. New Federal Appropriation – Consero Solutions memo of proposed Federal Appropriation in FY 2022. Differences in House and Senate versions will be resolved in committee. Staff will keep the Board updated as Congress is working through the budget in early 2022.

3. New IRWM Round 2 – Update on grant standings and availability from Consero Solutions. Reviewed memo. (available upon request).

4. SGMA Implementation Round 2 – North System Recharge Project. Reviewed above in new grant funding opportunities.

a. North System Recharge Project – No update at this time.

b. Other projects – No update at this time.

F. Maintenance-

1. Pump Station Maintenance Report – No report at this time.

2. Maintenance Contract – No report at this time.

G. IRWM Program Activity – General Counsel reviewed in above Grant Activity.

H. Strategic Plan Process/Public Outreach –

1. Strategic Plan for Website - Consero Solutions updated minor edits in Strategic Plan (replacing acronyms with real words) and will post final version on website with Boards approval. A motion to approve final version of the strategic plan and post to the website made by Treasurer Starr, second by Vice President Flinn. Motion passed 5/0/0

I. SGMA Financing Discussion – General Counsel passed out worksheet for discussion. Available upon request.

J. Sustainable Groundwater Management Act/ GSA Activity – No update at this time.

K. Landowner communications – No update at this time.

L. Discussion of Board Planning Calendar – ID3A Billing will be sent out.

4. Director and Staff Reports

A. President’s Report – No report at this time.

B. General Counsel Spaletta – No report at this time.

C. District Manager/Engineer – No report at this time.

- D. Committee Reports – No report at this time.
- E. Other – No reports at this time.
- 5. **Public Comment** – Public comments were received.
- 6. **Closed Session** – The Board entered into closed session at 4:01 PM, came out of Closed Session at 4:16 PM and immediately returned to open session. President Valente reported there was no reportable action.
- 7. **Adjournment** - Motion to adjourn the NSJWCD Regular Meeting on December 21, 2021 made by Secretary Simpson, second by Treasurer Starr. Motion passed 5/0/0. Meeting adjourned 4:16 PM.

The next regular scheduled Board Meeting January 31, 2021, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of January 31, 2021.

Respectfully submitted:

Shasta Burns, Deputy Secretary